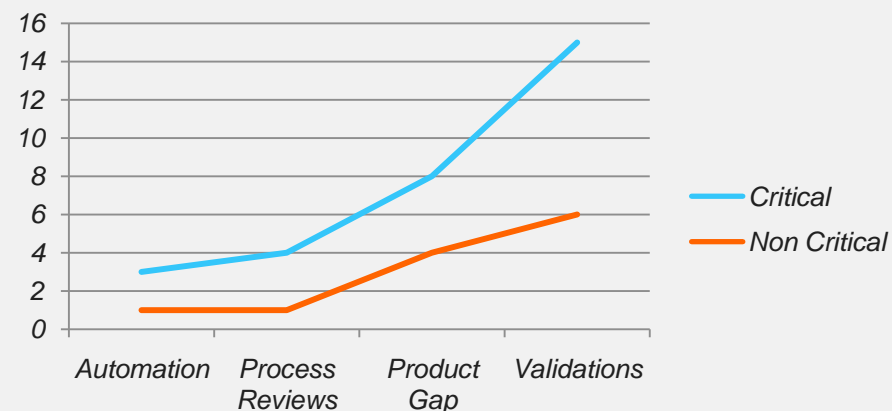


Case Study – Implementation Management

Implementation Management of Expense Management Solutions (EMS) for Leading Equity Broking and Investment Banking company with employee strength of around 700 and over 300 retail branches.

Challenges

- **Automation** of the existing manual process of approval
- **Data Collation & Preparation** in desired formats for system upload
- **Gap Analysis** of the Application
- **Data Migration & MIS Reports**
- **Master Coding**
- **Defining Organizational Approval Hierarchy /workflow** with set limits
- **Building connectors for posting of accounting entries (Integration)**



Deliverables / Objectives

- **UAT of the EMS Application for achievement of below deliverables:**
 - **Ensuring Integrity:** Automate the end to end process right from capturing an expense claim to Payments & Posting the Accounting entries
 - **Defining Controls / Validations**
 - **System Driven**
 - **Simplifying process**
- **Co-ordination** with the Implementers for smooth implementation
- **Smoothening the Migration of Master Process** to ensure completeness and accuracy including Data Mining

The Benefits

- **Reduced** end to end process **TAT** significantly from 3-4 days to 1 day
- **Validations** built in the Application ensured **proper control**.
- **Challenges** were resolved with **timely follow up on the UAT observation** with the vendors
- **Manual Processes** were **automated**
- **Automation** lead to huge **cost savings**
- **Product Gaps** were plugged with quality inputs resulting into **successful implementation (refer chart)**

